



INVITATION TO BID # 32101-13245
STATE RESPONSE TO WRITTEN QUESTION &
COMMENTS FOR SUPPLEMENTAL FURNITURE
MOVING/DISPOSAL

DATE: MAY 15, 2024

1. State responses to questions and comments in the table below.

QUESTION / COMMENT		STATE RESPONSE
1	Will there be additional line items for special equipment or goods? trailer, pods, etc.	No additional lines will be added to the event, nor the proceeding Contract. Equipment is expected to be provided by the Contractor based on their needs to complete the work requested by the State. The Contractor is expected to provide labor quotes sufficient for their needs regarding the work being requested.
2	Trip charges are a flat rate we will be able to charge. that one rate per 3-man crew or 4-man crew based on project manpower needs or we can charge that trip twice based on manpower.	A single Trip Charge is the expectation for the majority of jobs. Multiple Trip Charges may be charged on jobs requiring extended manpower that requires multiple vehicles or trips. The incurring of multiple Trip Charges requires prior approval from the State's Project Manager, as detailed in the Event specifications.
3	Could you please provide further clarification on the specific incidentals covered under the contract?	The Terms and Conditions of Event 32101-13245, Section 6.2 state as follows; <i>Travel Compensation. The Contractor shall not be compensated or reimbursed for travel time, travel expenses, meals, or lodging.</i> The Contractor is expected to provide labor quotes sufficient for their needs regarding the work being requested.
4	Are there any limits or restrictions concerning the incidentals, such as frequency or cost thresholds?	Please see the answers to question 3 regarding incidentals.
5	Who should be contacted in case of any incidents, and what is the preferred method of communication?	The Contractor is to contact the Program Managers if any incidents are to occur. Currently that is Drew Caplin and Jordyn Pasley, whose contact information will be provided upon the awarding of the Contract.
6	Are there any additional documents or guidelines related to the incidentals that I should be aware of?	No. Please see the answers to question 3 regarding incidentals.

2. State would like to clarify this ITB and the services to be provided.

The contractor shall be expected to render the services requested in the Specification including but not limited to de-installation, re-installation, reconfiguration, storage, and removal services. The primary services on this Contract are expected to be re-installation and de-installation of furniture.