



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**REQUEST FOR INFORMATION  
FOR  
HITCH-MOUNTED SAFETY BASKETS OR WORK PLATFORMS**

**RFI # 40100-51256  
May 7, 2024**

**1. STATEMENT OF PURPOSE:**

The State of Tennessee, Department of Transportation issues this Request for Information ("RFI") for the purpose of identifying and understanding market available options for hitch-mounted, safety baskets for traffic control device deployment and retrieval. We appreciate your input and participation in this process.

**BACKGROUND:**

The Department is committed to protecting our vulnerable roadway employees and is continually researching new equipment and technology that provides additional protective measures. New equipment has progressed to safely deploy and retrieve cones when installing temporary traffic control (TTC) devices within a work zone. Cone Deployment Safety Baskets are designed to improve the safety and speed of cone deployment reducing traffic exposure to the employee and decreasing queue lengths and congested conditions for motorists.

Information gathered during this RFI event may be used to assist TDOT in developing a future scope of work for a potential contract which will service four (4) locations across the State (Jackson, Nashville, Chattanooga, Knoxville) for the provision of units and all service and repair. Each of these Regional locations are projecting up to thirty (30) cone deployment safety baskets over a 4-year period.

**2. COMMUNICATIONS:**

- 2.1. Please submit your response to this RFI to:  
Lauren Shirey, TPM2  
Tennessee Department of Transportation  
James K Polk Building, 5<sup>th</sup> Floor  
505 Deaderick St  
Nashville, TN 37243  
TDOT.RFP@tn.gov

2.2. Please feel free to contact the Tennessee Department of Transportation with any questions regarding this RFI. The main point of contact will be:  
 Lauren Shirey, TPM2  
 Tennessee Department of Transportation  
 James K Polk Building, 5<sup>th</sup> Floor  
 505 Deaderick St  
 Nashville, TN 37243  
 TDOT.RFP@tn.gov

2.3. Please reference RFI # 40100-51256 with all communications to this RFI.

**3. RFI SCHEDULE OF EVENTS:**

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		05/07/2024
2.	Questions and Comments due	2:00 pm	05/10/2024
3.	TDOT responds to Questions/Comments		05/15/2024
4.	RFI Response Deadline		05/22/2024

**4. GENERAL INFORMATION:**

4.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.

4.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.

4.3. The State will not pay for any costs associated with responding to this RFI.

**5. INFORMATIONAL FORMS:**

The State is requesting the following information from all interested parties. Please fill out the following forms:

<b>RFI #40100-51256</b>	
<b>TECHNICAL INFORMATIONAL FORM</b>	
1. RESPONDENT LEGAL ENTITY NAME:	
2. RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:	
3. BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS	
4. Describe how your device meets or exceeds OSHA, ANSI, or other applicable standards.	
5. Provide the specifications and capabilities of your equipment and describe any characteristics that set it apart from similar devices.	
6. Describe the minimum specifications of the vehicle to which the safety basket/work platform may be attached.	
7. Describe your experience working with public entities such as State agencies or local governments?	
8. Describe the scope of the warranty for the product and ability to provide statewide service and repair.	
9. Provide any testimonials on product performance.	
10. Describe your delivery methods for Statewide distribution.	
11. What is typical turnaround time for delivery after order is placed?	
12. Explain your billing and payment process.	
13. Provide a video demonstration of the product being installed on the vehicle, during use, and being removed from the vehicle.	

<b>COST INFORMATIONAL FORM</b>
1. Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):
2. Describe the typical price range for similar services or goods
3. Describe the scope of any additional warranties or service plans available for purchase and the cost associated.

<b>ADDITIONAL CONSIDERATIONS</b>
1. Please provide input on alternative approaches or additional things to consider that might benefit the State: